

**DRAFT MINUTES
9th MEETING OF 2012
THE ANTI-CORRUPTION COMMISSION
20 NOVEMBER, 2012
CONFERENCE ROOM, COMMISSIONS SECRETARIAT**

COMMISSION MEMBERS PRESENT:

Commissioner of Police David Baines	Chairman
Sir Peter Allen	Member
Leonard Ebanks	Member
Auditor General Alastair Swarbrick	Member

APOLOGIES: Complaints Commissioner Nicola Williams Member

Legal Counsel for the Commission as assigned by the Director of Public Prosecutions was also in attendance.

ANTI-CORRUPTION UNIT MEMBERS PRESENT:

Richard Oliver	Detective Inspector
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SECRETARIAT MEMBERS PRESENT:

Deborah Bodden	Manager
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Meeting called to order

The meeting was called to order at 10:03am.

1. **Confirmation of previous minutes**
The minutes of the 30 October, 2012 meeting were confirmed.

2. **Matters Arising from Previous Minutes**
 - a. **Draft Policies and Procedures Manual (and Reporting Form)**
Members were provided with copies of the draft manual (and the updated reporting form) which include the approved protocols. Members were asked to review the manual and provide feedback to the Secretariat.
 - b. **Online Training Programmes**
The Chairman has now reviewed the online training programmes and members of the Commission will be provided with electronic versions of the document. Legal Counsel will draft a disclaimer for the programmes and the Chairman will meet with the Deputy Governor to discuss how to move forward with the programmes in the hopes that all public officials are mandated to complete a relevant programme.
 - c. **Funding for Electronic Resources**
This matter continues to be pending due to a lack of financial resources. The Chairman will continue to pursue this matter.
 - d. **Update on Website Capabilities**
This matter has been deferred until funding for electronic resources has been resolved.
 - e. **International Anti-Corruption Day**
Members are now content to release the flyer provided by the Secretariat at the last meeting.

3. **Legal Counsel's Report**
 - a. **ACC Legislation**

There are no further updates regarding proposed changes to the legislation. The Chairperson continues to pursue possible amendments to the legislation with the Attorney General's Chambers.
 - b. **Legal Advice**

Legal Counsel gave a brief update on the requests for legal advice; there are no outstanding requests for legal advice.
4. **New Business**

There was no new business to discuss.
5. **Operational Update**

The Commission received an update from D/I Oliver on the 11 ongoing investigations being conducted by the ACC Unit. The purpose of these updates is to provide the members with insight into the types of cases being handled by the ACC Unit and as a result the levels of workload they are experiencing and the resources necessary to handle such workloads. Specific details such as names, locations, dates, etc. are included in a separate schedule due to security issues. Information shared with members is done so to ensure they are able to fully act in their capacity as an oversight body.

The Commission was informed that since inception (1st Jan. 2010) there have been 58 complaints registered by the ACC (6 of which have been received within the current reporting period 1 July, 2012 – 30 June, 2013), of which:

 - a. 19 are 'pending' awaiting further or sufficient information which may make it appropriate to make further investigations;
 - b. 25 have been concluded;
 - c. 3 have been transferred to other investigative units for action; and
 - d. 11 are under current active investigation.
6. **Auditor General's Report**

The Auditor General provided a briefing of the concerns he is experiencing and investigating which relate to the Anti-Corruption Commission. It is noted that his office works closely with the Anti-Corruption Unit in some instances. Certain issues were identified as requiring further work and actions raised appropriately.
7. **Any Other Business**
 - a. **Request for Collaboration**

A member of the public has made suggestions to collaborate with the Commission. He has indicated that he will put his suggestions in writing to the Commissioner, which have not yet been received.
 - b. **Elections**

The Commission would like to embark on an educational campaign related to the elections and has tasked the Secretariat with creating such a campaign.
8. **Action Items**
 - a. The Chairman will continue to pursue the possibility of making amendments to the Anti-Corruption legislation;
 - b. Members will review the draft policies and procedures manual which includes the amended Reporting Form and forward any changes to the Secretariat by the end of next week;
 - c. Members will review the online training programmes and forward any changes to the Secretariat by the end of next week;
 - d. The Chairman will meet with the Deputy Governor to discuss the release of the online training programmes;
 - e. The Chairman will continue to pursue funding to assist with electronic resources;

- f. The Secretariat will release the flyer created to mark International Anti-Corruption Day;
and
- g. The Secretariat will create an educational campaign related to the elections.

9. **Items to be Discussed at the Next Meeting**

- a. Update on ACC Legislation
- b. Online Training Programmes
- c. Funding for Electronic Resources

10. **Next Meeting**

The next meeting will take place on Tuesday, 29 January, 2012 at 10am.

11. **Adjournment**

The meeting was adjourned at 11:32am.



David Baines
CHAIRMAN
ANTI-CORRUPTION COMMISSION