

MINUTES
8th MEETING OF 2012
THE ANTI-CORRUPTION COMMISSION
30 OCTOBER, 2012
CONFERENCE ROOM, COMMISSIONS SECRETARIAT

COMMISSION MEMBERS PRESENT:

Commissioner of Police David Baines	Chairman
Sir Peter Allen	Member
Leonard Ebanks	Member
Auditor General Alastair Swarbrick	Member

APOLOGIES: Complaints Commissioner Nicola Williams Member

Legal Counsel for the Commission as assigned by the Director of Public Prosecutions was not in attendance.

ANTI-CORRUPTION UNIT MEMBERS PRESENT:

Richard Oliver	Detective Inspector
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SECRETARIAT MEMBERS PRESENT:

Deborah Bodden	Manager
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Meeting called to order

The meeting was called to order at 10:05am.

1. **Confirmation of previous minutes**

The minutes of the 25 September, 2012 meeting were confirmed.

2. **Legal Counsel's Report**

Legal Counsel was not in attendance at this meeting and thus no report was given; it was however noted that:

a. **Update on ACC Legislation**

The Commission has now received some legal advice on this matter and is considering the same in relation to both ongoing and future investigations. The Chairperson continues to pursue possible amendments to the legislation.

b. **Adoption of Draft Protocols**

Legal Counsel forwarded the final version of the protocols to the Secretariat and they have since been incorporated into the draft policies and procedures manual. The draft manual has been forwarded to Legal Counsel for review prior to distribution to all members for comment.

3. **Matters Arising from Previous Minutes**

a. **Online Training Programmes**

The programmes were forwarded to the Chairman but he has not yet had a chance to complete his review. This item will be deferred until the next meeting.

b. **Funding for Electronic Resources**

This matter continues to be pending due to a lack of financial resources. The Chairperson will continue to pursue this matter.

- c. **Updated Reporting Form**
The new reporting form has been incorporated as an Appendix to the Commission's policy and procedures manual. Within the review of the manual, Legal Counsel will review those changes to ensure any legal requirements necessary to file and investigate a complaint.
 - d. **Release of Newsletter # 2**
Newsletter # 2 was released on 3 October, 2012.
 - e. **Update on Website Capabilities**
This matter continues to be pending. The Secretariat will follow up with this matter.
 - f. **International Anti-Corruption Day**
Members were given a copy of the flyer prepared by the Secretariat to distribute on the day for their feedback.
4. **New Business**
There was no new business to discuss.
5. **Operational Update**
The Commission received an update from D/I Oliver on the 11 ongoing investigations being conducted by the ACC Unit. The purpose of these updates is to provide the members with insight into the types of cases being handled by the ACC Unit and as a result the levels of workload they are experiencing and the resources necessary to handle such workloads. Specific details such as names, locations, dates, etc. are included in a separate schedule due to security issues. Information shared with members is done so to ensure they are able to fully act in their capacity as an oversight body.

The Commission was informed that since inception (1st Jan. 2010) there have been 57 complaints registered by the ACC (5 of which have been received within the current reporting period 1 July, 2012 – 30 June, 2013), of which:
 - a. 21 are 'pending' awaiting further or sufficient information which may make it appropriate to make further investigations;
 - b. 22 have been concluded;
 - c. 3 have been transferred to other investigative units for action; and
 - d. 11 are under current active investigation.
6. **Auditor General's Report**
The Auditor General provided a briefing of the concerns he is experiencing and investigating which relate to the Anti-Corruption Commission. It is noted that his office works closely with the Anti-Corruption Unit in some instances. Certain issues were identified as requiring further work and actions raised appropriately.
7. **Any Other Business**
There was no other business to discuss.
8. **Action Items**
 - a. The Chairman will continue to pursue the possibility of making amendments to the Anti-Corruption legislation;
 - b. Legal Counsel will review the draft policies and procedures manual which includes the amended Reporting Form and forward any changes to the Secretariat to be forwarded to all members;
 - c. The Chairman will review the online training programmes;
 - d. The Chairman will continue to pursue funding to assist with electronic resources;
 - e. The Secretariat will follow up with CSD on the update of website capabilities; and
 - f. Members will review the flyer created to mark International Anti-Corruption Day and provide any feedback at the next meeting.

9. **Items to be Discussed at the Next Meeting**
 - a. Update on ACC Legislation
 - b. Draft Policies and Procedures Manual (and Reporting Form)
 - c. Online Training Programmes
 - d. Funding for Electronic Resources
 - e. Update on Website Capabilities
 - f. International Anti-Corruption Day

10. **Next Meeting**

The next meeting will take place on Tuesday, 20 November, 2012 at 10am.

11. **Adjournment**

The meeting was adjourned at 11:35am.



David Baines
CHAIRMAN
ANTI-CORRUPTION COMMISSION