

<p><b>MINUTES</b>  <b>7<sup>th</sup> MEETING OF 2016</b>  <b>THE ANTI-CORRUPTION COMMISSION</b>  <b>12 NOVEMBER 2016</b>  <b>CONFERENCE ROOM, COMMISSIONS SECRETARIAT</b></p>
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**COMMISSION MEMBERS PRESENT:**

Richard Coles	Chairman
W. Norman Bodden	Member
Sophia Harris	Member
Kadi Pentney	Member
Timothy Ridley	Member

**APOLOGIES:** N/A

**ANTI-CORRUPTION UNIT (ACU) MEMBERS PRESENT:**

Richard Oliver	Senior Investigator
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**SECRETARIAT MEMBERS PRESENT:**

Deborah Bodden	Manager
Lise Hurlstone (in part)	Administrator/Analyst

**1. Meeting called to Order**

The meeting was called to order at 9:05am

**2. Conflicts of Interest**

Member W. Norman Bodden indicated he was uncertain as to a possible conflict of interest in respect of one of the complaints. After discussion, and a review of the definition of conflict of interest under the Standards in Public Life Law, Members agreed that no conflict existed. There were no other conflicts of interest to be declared (real or perceived) at this meeting by other Members.

**3. Confirmation of Minutes**

The minutes of 13 October 2016 were confirmed.

**4. Operational Update**

The Commission received a verbal update from the Senior Investigator on the 10 ongoing investigations being conducted by the ACU. For reasons of security specific details such as names, locations, dates, etc. are included in a separate confidential schedule.

The Commission was informed that since inception (1<sup>st</sup> Jan. 2010) there have been 132 complaints registered by the Commission, of which:

- a. 6 are 'pending' awaiting further or sufficient information which may make it appropriate to make further investigations;
- b. 106 have been concluded;
- c. 10 have been transferred to other investigative units for action; and
- d. 10 are under current active investigation.

**5. Outstanding Business**

**a. MMOU (CIMA)**

The Commission has corresponded with the Honourable Attorney General regarding the Commission's ability to enter into such a MMOU. Having received the initial advice, the Commission has followed up and is awaiting a further response before proceeding.

**b. MOU (RCIPS)**

The Commission agreed the wording of the draft MOU and will submit it to the RCIPS.

**6. New Business**

**a. Legislative Amendments**

The Commission agreed that it is not appropriate or timely to make representations at this time for any amendments to the Anti-Corruption Law but is likely to do so in the future.

**b. Corruption Reporting Procedure**

The draft procedure was discussed and it was agreed that amendments are required. Member Sophia Harris agreed to work with the Secretariat to make those amendments prior to the next meeting. It was agreed that once the changes were agreed by Members the procedure, as guidelines, will be sent to the Director of Public Prosecutions, in accordance with the Law.

**c. Code of Conduct**

Members discussed the draft Code and agreed that it should be simplified. The Secretariat was asked to review the Code of Conduct recommended by the Commission for Standards in Public Life and complete a suggestion version to Members for consideration.

**d. Commission Fact Sheet**

The Commission Fact Sheet was approved by round robin. It has since been forwarded to representatives of the media as well as uploaded to the Commission's website.

**e. Policies & Procedures Manual**

The review of the Manual was deferred as the content of the documents discussed above have been included in the Manual and those documents are currently being revised.

**f. Conflicts of Interest**

Members discussed the need for a procedure detailing how conflicts of interest are declared but ultimately decided that no further procedures need to be adopted and Members would continue to make declarations at the beginning of each meeting if applicable.

**g. Mission Statement**

The Commission considered and agreed a mission statement – “To enhance the stability, prosperity and reputation of the Cayman Islands by sustaining the confidence and trust of the community in the integrity and good governance of its government and public institutions through fighting corruption with just, fair and effective investigations.”

**h. MOU (FRA)**

The Commission agreed the wording of the draft MOU and will forward it to the FRA for consideration.

**i. International Anti-Corruption Day 2016**

The Commission agreed that as it does not have an education remit it will not be issuing any releases commemorating this IACD 2016.

**7. Any Other Business**

**a. Website**

The new website is ready to be reviewed with the exception of confirmation of the draft documents discussed at today’s meeting. Once the wording of those documents is finalised the Commission will be provided with a link to the website for review and approval.

**b. Meeting with Minister of Finance**

The Secretariat is currently liaising with the office of the Minister of Finance in order to secure a meeting to discuss necessary resources for the Commission given the changes to the legislation.

**c. Meeting with the Commissioner of Police**

The Commission indicated that it would be useful to hold an introductory meeting with the new Commissioner of Police and asked the Secretariat to invite him to the Commission’s next meeting.

**d. Meeting with the Auditor General**

The Commission indicated that it would be useful to hold an introductory meeting with the Auditor General and asked the Secretariat to invite her to the Commission’s next meeting.

**8. Action Items**

Members were asked to:

- a. Review the draft Corruption Reporting Procedure (SH); and
- b. Review the revised Code of Conduct when circulated.

The Secretariat was asked to:

- a. Follow-up with the Attorney General re: the MMOU if a response is not received prior to the next meeting;
- b. Forward the Draft MOU (RCIPS) to the RCIPS;
- c. Assist with making amendments to the draft Corruption Reporting Procedure;
- d. Redraft the Code of Conduct and circulate to Members for consideration;
- e. Forward the Draft MOU (FRA) to representatives at the FRA for consideration;
- f. Confirm meeting arrangements with the Office of the Minister of Finance;
- g. Invite the Commissioner of Police to the next meeting of the Commission; and
- h. Invite the Auditor General to the next meeting of the Commission.

**9. Items to be Discussed at the Next Meeting**

- a. Operational Update
- b. Corruption Reporting Procedure
- c. Code of Conduct
- d. MOU (CIMA)
- e. MOU (FRA)
- f. Meeting with Commissioner of Police including MOU (RCIPS)
- g. Meeting with Auditor General

**10. Next Meeting**

The date of the next meeting is 7 December 2016 at 9:00am.

**11. Adjournment**

The meeting was adjourned at 1:25pm.



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Richard Coles  
CHAIRMAN  
ANTI-CORRUPTION COMMISSION